

Message

From: Rizzo, George [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=D1C9950DF21F459CA8F7802659D85C2B-GRIZZO]
Sent: 2/3/2021 5:39:06 PM
To: Pennewell James [James.Pennewell@doe.k12.de.us]
CC: Oravez Catherine [Catherine.Oravez@doe.k12.de.us]
Subject: RE: [External] WIIN 2107 Grant Quarterly and Annual Reports
Attachments: WIIN Lead Testing in Schools State Data Collection template.xlsx

Jimmy,

Thanks for the report. I will forward it to EPA HQ. Attached is the quarterly report template as requested. When you save your report, please add DE, or Delaware, in its name so I can save it in the proper folder. I have 6 WINN grants to monitor which means 24 quarterly reports each grant year. The fact that I'm easily confused doesn't help. Thanks again.

George

George S. Rizzo
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From: Pennewell James <James.Pennewell@doe.k12.de.us>
Sent: Wednesday, February 03, 2021 8:12 AM
To: Rizzo, George <Rizzo.George@epa.gov>
Cc: Oravez Catherine <Catherine.Oravez@doe.k12.de.us>
Subject: RE: [External] WIIN 2107 Grant Quarterly and Annual Reports

Good morning George,

Please see the attached annual report. Do you have a copy of the quarterly report template you can send?

Thanks!

Jimmy

From: Rizzo, George <Rizzo.George@epa.gov>
Sent: Friday, January 29, 2021 4:13 PM
To: Pennewell James <James.Pennewell@doe.k12.de.us>
Cc: Oravez Catherine <Catherine.Oravez@doe.k12.de.us>
Subject: [External] WIIN 2107 Grant Quarterly and Annual Reports

<p>WARNING: External Email - This email originated outside of the State email system. DO NOT CLICK links or attachments unless you recognize the sender and <i>are expecting</i> the email.</p>

Jimmy,

I apologize for not sending this email to you earlier. I'm working on updates to the WIIN 2107 grants for the Region III programs and navigate the new grant award system. I will be working on the FY2020 awards over the next several weeks.

I'm also updating the receipt of quarterly and annual reports. EPA Headquarters has requested that the regional offices submit copies of the annual reports to them. The quarterly and annual reports for DE need to be submitted to me as soon as possible. The annual report should cover the October 1 to September 30, 2020 period; the quarterly report will be for the October 1 to December 31, 2020 period.

If you have submitted either or both reports previously, please let me know as I may have missed them while I was on leave at the end of December.

In case you had not received it previously, attached is a copy of the annual report template for your use. I would appreciate it very much if you could submit the requested reports, particularly the annual report, by Wednesday, February 3, 2021. Please let me know if you have any questions. Thank you in advance for your cooperation in this matter.

George

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